



TOWN of WAREHAM
Board of Selectmen/Sewer Commissioners
Meeting Agenda

7:00 P.M. Wareham Multi Service Center, Selectmen's Meeting Room 320, 48 Marion Road,
Wareham, MA

- 1. CALL TO ORDER BY CHAIRMAN**
- 2. ROLL CALL**
- 3. ANNOUNCEMENTS**
- 4. CITIZENS PARTICIPATION**
- 5. CERTIFICATES**
- 6. CONSENT AGENDA**
 - a. Authorization to sign bills and documents, etc.
- 7. LICENSES AND PERMITS**
- 8. SEWER BUSINESS**
 - a. Abatements re. water shut offs.
 - b. Discussion re. sewer policy.
 - c. Any sewer business.
- 9. TOWN BUSINESS**
 - a. Close Spring Town Meeting Warrant.
 - b. Strategic plan – police.
 - c. Update re. Rt. 6 & 28.
 - d. Discussion re. Spring Town Meeting Start Date.
 - e. Preliminary discussion on Department submitted warrants articles.
- 10. TOWN ADMINISTRATOR'S REPORT**
- 11. LIAISON REPORTS**
- 12. ADJOURNMENT**
- 13. SIGNING OF DOCUMENTS APPROVED BY THE BOARD**

MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: March 12, 2013
Date of Transcription: March 13, 2013
Transcribed by: Janet Wilson

1. CALL MEETING TO ORDER BY CHAIRMAN

2. ROLL CALL

Selectmen Present: Stephen M. Holmes, Chairman
Cara A. Winslow, Clerk
Alan H. Slavin
Peter W. Teitelbaum

Also present: Derek D. Sullivan, Town Administrator

3. ANNOUNCEMENT

This weeks coffee hour will host Chairman Stephen Homes at 9am on March 14th in room 225 of the Multi-Service Center.

The YMCA held a kick off dinner for the upcoming scholarships to assist those who cannot afford to pay for a membership.

Wareham Historical Society will host "Irish need not apply" on Monday, March 18th at 7pm at the Methodist Meeting House.

Chairman Holmes stated that if anyone has any events they would like announced to either call the office or email any board member.

Chairman Holmes held a moment of silence for Martha Strachan who passed away. He said that the town has lost a dedicated volunteer and his thoughts and prayers were with her and her family.

4. CITIZENS PARTICIPATION

Present before the board: Claire Smith & Angela Dunham

Ms. Smith updated the board on the Hurricane Sandy Coalition and stated that they continue to work on collecting gift cards. They have also received money, which they are asking if that could be used to purchase Lowe's gift cards. The gift cards will be used to purchase sheetrock, tape and nails. Guyon Rescue is hosting a casino night and if anyone is interested in donating they can do so by visiting www.guyonrescue.ticketbud.com. They are looking for volunteers to drive to New York on April 6th and help with sheet rocking. WCTV Auction will take place on May 18th from 2pm to midnight hosted by Bay Pointe Country Club in Partnership with Wareham Hurricane Sandy Coalition and Christopher Donovan Day School.

Present before the board: Dorothy Heath

SELECTMEN/SEWER COMMISSIONERS MEETING - 3-12-13 (CONT'D)

Ms. Heath was before the board asking if she can appear before the board next week to discuss the petition article she submitted in the warrant.

5. CERTIFICATES

Present before the board: Chief Stanley & Lt. Walcek
Certificates were presented to Sean Medeiros & Justin O'Donnell for their assistance with the Wareham's Local Emergency Planning Committee. Both are interns from the Massachusetts Maritime Academy. At this time Doug Forbes from MEMA presented a certificate for full certification from the State Emergency Response Commission. He said that their application and plan were among the best that he reviewed in his 28 years with MEMA. He commended Chief Stanley & Lt. Walcek for their hard work and dedication in achieving this most important goal. He thanked the Board of Selectmen for their support and also the interns for their professionalism from the Massachusetts Maritime Academy. Chief Stanley presented Commanders Richards & Kelleher with a plaque for their internship program and said that it's a tremendous value.

6. CONSENT AGENDA

- a. Authorization to sign bills documents, etc.

7. LICENSES & PERMITS

(none)

8. SEWER BUSINESS

- a. Abatements re: Water shut offs

Present before the board: Guy Campinha
Mr. Campinha brought before the board a policy for request for abatement due to water being shut off. He also spoke about a \$50 fee that the property owner would have to pay to lock the shut off valve as well as a \$50 fee to have the lock removed. Selectman Slavin would like the policy to include that the fee is at the owners' expense.

MOTION: Selectman Teitelbaum moved to accept the policy as presented with a change on the third line with the new language to read as follows: The owner can install valves to each rental unit or individual building in the group of buildings, under the direction of a plumber and to be improved by Inspectional Services all at the expense of the owner, that would allow flow to be shut off to any unit that is unoccupied. Selectman Winslow seconded.

VOTE: 4-0-0 (Unanimous)

- b. Discussion re: Sewer Policy
c. Any Sewer business

Mr. Campinha asked for the board to approve the sewer commitment letter to Bourne.

MOTION: Selectman Winslow moved to approve the FY13 2nd half sewer usage billing in the amount of \$ 2,637,037.76. Selectman Teitelbaum seconded.

VOTE: 4-0-0 (Unanimous)

SELECTMEN/SEWER COMMISSIONERS MEETING - 3-12-13 (CONT'D)

Chairman Holmes spoke about the road conditions on Holly Tree Lane after the installation of sewer.

9. TOWN BUSINESS

a. Close Town Meeting Warrant

MOTION: Selectman Winslow moved to close the Annual Spring Town Meeting Warrant April 2, 2013 (election) designated poll locations 8am-8pm April 22, 2013 (general business portion) Wareham High School, Viking Drive, Wareham 7pm – Commonwealth of Massachusetts, Plymouth SS – To either of the Constables of the Town of Wareham Greetings: In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the legal voters of the Town qualified to vote in Town affairs to meet in Precinct 1: Wareham Town Hall, 54 Marion Road; Precinct 2: Ethel B. Hammond Elementary School, 13 Highland Avenue, Onset, Precinct 3; Minot Forest Elementary School, 63 Minot Avenue, Wareham; Precinct 4 and Precinct 5; John W. Decas School,, 760 Main Avenue, South Wareham; Precinct 5; Wareham Lodge of Elks, 2855 Cranberry Highway, E. Wareham on Tuesday, April 2, 2013 at 8:00 o'clock a.m. for the election of Town officers designated in the official ballot, to be adjourned until Monday, April 22, 2013 at 7:00 pm. in the High School Auditorium, 7 Viking Drive, Wareham, MA at which time the general business of the Town shall be transacted , and to act on the following articles 1-31. Hereof fail not and make due return of this posting with your doings thereon to the Town Clerk. Given under our hands at Wareham this 12th day of March in the year 2013. Selectman Teitelbaum seconded.

VOTE: 4-0-0 (Unanimous)

b. Strategic Plan – Police

Three-Year Strategic Plan for the Wareham Police Department

Present before the board: Chief Stanley, Lt. Walsh, Lt. Walcek & Sgt. Correia

Chief Stanley spoke about the mission as well as the following:

- Current resource capabilities
- Current resource demands
- Unmet resource requirements

c. Update re: Rte 6 & 28

Selectman Slavin and Teitelbaum attended a meeting with SRPEDD and DOT and he said that the scope of the project has been cutback some. They have pulled off the table that the town would be responsible for the road and it would remain a state road. Selectman Teitelbaum stated that they are now looking to do the stretch of road from Home Depot down to Red Brook.

d. Discussion re: Spring Town Meeting Start Date

e. Preliminary discussion on Department submitted warrant articles

Mr. Sullivan spoke about the budget article, the reserve fund and the Upper Cape School asking for a 19% increase and he was proposing that they level fund that however, if the other communities vote in favor of the budget the town will be compelled to pay that full assessment. Another change is in regards to the Police & IT Department, the Police have an IT Staff member that he will be moving back to the Town Hall to be under our IT Director so that there

SELECTMEN/SEWER COMMISSIONERS MEETING - 3-12-13 (CONT'D)

is a full time staff member which will delete the part time position. Mr. Sullivan spoke about the parking kiosks in Onset. Some discussion ensued about the article for Upper Cape School to create a stabilization fund for the purpose of creating a wastewater facility on the site. Selectman Teitelbaum said that he would be attending the school committee meeting and ask questions about this article. Selectman Slavin suggested not putting in on the warrant since the town cannot afford this. He said that having a separate sewer system in his opinion is not a school function. Selectman Winslow asked Attorney Bowen about this and he was unclear if it could be removed and suggested leaving it as a placeholder and wait for his advise.

MOTION: Selectman Slavin moved to not bring article #8 forward. Selectman Teitelbaum seconded.

VOTE: 4-0-0 (Unanimous)

Moderator Claire Smith was before the board at this time and suggested leaving this as a placeholder. The board had a discussion on placing this article on the Special Town Meeting.

Mr. Sullivan went over the revolving accounts and the article for digital textbooks in addition to fund school technology infrastructure. Mr. Sullivan also spoke about the Finance Director position.

MOTION: Selectman Slavin moved to go beyond the hour of 10:00 p.m. Selectman Teitelbaum seconded.

VOTE: 4-0-0 (Unanimous)

The board voted on the following articles:

MOTION: Selectman Winslow moved favorable action on article #6(budget). Selectman Slavin seconded.

VOTE: 3-0-1 (Selectman Winslow abstained)

MOTION: Selectman Winslow moved favorable action on article #7 (upper cape school budget). Selectman Slavin seconded.

VOTE: 0-2-2 (Selectman Holmes & Slavin opposed)

MOTION: Selectman Winslow moved favorable action on article #8 (water pollution control facility budget). Selectman Slavin seconded.

VOTE: 3-0-1 (Selectman Winslow abstained)

MOTION: Selectman Winslow moved favorable action on article #9 (EMS budget). Selectman Slavin seconded.

VOTE: 3-0-1 (Selectman Winslow abstained)

MOTION: Selectman Winslow moved favorable action on article #12 (parking kiosks) Selectman Slavin seconded.

VOTE: 0-1-3 (Selectman Holmes opposed)

MOTION: Selectman Winslow moved favorable action on article #13 (revolving funds) Selectman Teitelbaum seconded.

VOTE: 3-0-1 (Selectman Winslow abstained)

MOTION: Selectman Winslow moved favorable action on article #19 (school transportation) Selectman Slavin seconded.

VOTE: 3-0-1 (Selectman Winslow abstained)

MOTION: Selectman Winslow moved favorable action on article #21 (Finance director) Selectman Teitelbaum seconded.

VOTE: 3-1-0 (Selectman Winslow opposed)

SELECTMEN/SEWER COMMISSIONERS MEETING - 3-12-13 (CONT'D)

MOTION: Selectman Winslow moved favorable action on article #22 (rental inspection)
Selectman Teitelbaum seconded.

VOTE: 3-0-1 (Selectman Winslow abstained)

10. TOWN ADMINISTRATOR'S REPORT

11. LIAISON REPORTS

Chairman Holmes said that he has a committee that is requesting a copy of the report and would like the board's permission to forward that report to them.

Selectman Teitelbaum stated that the Cable Advisory Committee would like to come before the board to go over the recent survey they took regarding Cable services.

12. ADJOURNMENT

MOTION: Selectman Slavin moved to adjourn. Selectman Teitelbaum seconded.

VOTE: 4-0-0 (Unanimous)

13. SIGNING OF DOCUMENTS APPROVED BY THE BOARD

Respectfully submitted,
Janet Wilson
Department Assistant

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on:

Attest: _____

Date Signed:

4-9-13

Date sent to the Town Clerk:

4-10-13